

# Global Library

## O.P. Jindal Global University, Sonapat (Haryana)

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### External Membership

The Global Library is pleased to introduce external membership to faculty/ scholars/ practitioners/ executives from academic institutions, corporates and non-profit organizations.

Types of External Membership	Who can avail the services
<u>INDIVIDUAL</u>	Individual members - Students/Research scholars/ Legal & business practitioners.
<u>INSTITUTIONAL/CORPORATE</u>	Academic institutions, government organizations as well as NGO's and other Not-For-Profit organizations

### Membership Fees

Type of Membership	Deposit Fee (Rs.) (Refundable Security Deposit)	Annual Fee (Rs.)
Individual	10,000/-	3000/-
Institutions/Corporate	25,000/-	15,000/-

### Membership Privileges

#### 1. Lending Services

Individual Membership		Institutional Membership	
No. and Period of loan	Overdue Charges	No. and Period of loan	Overdue Charges
4 Books for 30 days	Rs. 5/- per day	10 Books for 30 days	Rs. 10/- per day
2 CDs/DVDs for 7 days	Rs. 10/- per day	2 CDs/DVDs for 15 days	Rs. 15/- per day

- Library Online Public Access Catalogue (OPAC):** 24 hours access through Internet
- Reading / Reference facility:** 0900 Hours to 2400 Hours. On most days. Please check the Library website for closing days/reduced working hours days.
- Access to electronic databases:** Unlimited on campus. Off Campus 25 hours per annum for individuals, 125 hours per annum for institutions. Members should have a reliable internet connection. Search can be performed and documents download from e-resources will be sent by email by the library staff.
- Other privileges (On request, conditions apply)**
  - List of New Arrivals to the library through email
  - Alerts for events/seminars at JGU Campus.
  - Books recommendations

- II. **Premium Services:** (Staff intervened Paid Services) Please contact us for rates:
- a. Reference and research work
  - b. Reprographic & Printing Service: Photocopies or scanned images (through email) of the document/s available in the library may be provided on request subject to copyright restrictions.
  - c. Document procurement and Interlibrary loans: (From other libraries)
  - d. Sending books by courier

### **How to Register**

Global library external membership can be obtained by filling up and submitting the membership form along with the requisite membership fees to the library authority. The membership form is available at the Library service desk or can be downloaded from the library website.

### **Further Information**

The University Library Director would be pleased to offer any further information that prospective clients might like to have. The contact address is as follow:

Library Director  
O.P. Jindal Global University,  
Sonipat - Narela Road, Near Jagdishpur  
Vill., Sonipat, Haryana -131001, India.  
Ph. - (0130) 3057845 E-mail: [bpchauhan@jgu.edu.in](mailto:bpchauhan@jgu.edu.in)

**EXTERNAL MEMBERSHIP FORM**

**Membership**

No.....

*(Return this form along with the following details and passport size photograph)*

Please specify the requisite membership:

Individual

Institutional

**Please tick mark the relevant category:**

Research Scholars

Academic institutions

Faculty

NGO

Corporate Executives

Not -For –Profit  
Organizations

Name *(in Capital letters only)*

\_\_\_\_\_ (Name of contact person in case of institutional membership)

Designation:

\_\_\_\_\_

Name of Instt. / Organization

\_\_\_\_\_

Date of Birth

\_\_\_\_\_

Current Address:

\_\_\_\_\_

\_\_\_\_\_

Permanent Address:

\_\_\_\_\_

\_\_\_\_\_

E-mail Address:

\_\_\_\_\_

URL:

\_\_\_\_\_

Ph. (O) \_\_\_\_\_ Ph. (R) \_\_\_\_\_ Mobile No. \_\_\_\_\_

**I/We hereby agree to abide by the rules & regulations of Global Library – OPJGU in force from time to time.**

Date ...../...../.....

Signature.....

.....

**(For Library Use  
Only)**

Receipt No. & Date: \_\_\_\_\_ Payment received by \_\_\_\_\_

Cash/DD No. & Date: \_\_\_\_\_ Valid up to: \_\_\_\_\_

Type of membership \_\_\_\_\_

Membership Period From \_\_\_\_\_ To \_\_\_\_\_

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**Note: DD/Cheque to be drawn in favour of "O.P. Jindal Global University,  
Sonipat(Haryana)"**

**LIBRARY DIRECTOR**