O.P. Jindal Global University

Minutes of Meeting held on 9th and 14th of September 2010

Library Committee Meeting

Timings-11.20hrs

Present:

Professor D. K. Srivastava, in Chair
Professor Jonathan Burton MacLeod
Professor Padmanabha Ramanujam
Professor Dwarika Prasad Uniyal
Professor Dipika Jain
Mr. Buddhi Prakash Chauhan

Dr. Sanjiv Sahni, Dr. Mamta Sharma and Mr. Sanjeev Sangwan were invited to join on 9th September 2010 meeting; and Dr. M Barnes was invited to join on September 13, 2010 meeting

Item No. 1. Status of stock development and expenditure for JGLS and JGBS

Committee noted the information (Annexure A) provided by the Library Director. List of books for each course and number of copies in various section will be circulated on 14th September 2010. For each course 20% of the student number will be the number of main recommended books that would be kept by library. In case the number of student is low more than 20% be bought on the recommendation and advice of teacher in charge.

The Committee also approved purchase of books selected by the faculty in the book exhibition organized on August 26-27, 2010 at a cost of Rs 70 lakh minus discount.

Item No. 2 Subscription of E- resources for JGBS

Resources listed in the Annexure-B were approved for subscription for one year.

Item No. 3 Renewal of subscription of E sources for JGLS

Resources listed in the Annexure-C were approved for subscription for one year. It was decided to seek one months trial for Justis, after which a decision to subscribe it will be taken.

Item No. 4 Review of Print journal subscription for JGLS and planning for 2011 subscriptions.
Print Journals subscription will be renewed for the year 2011 as per annexure-D.

**Item No. 5: Subscription of print journals for JGBS.**

A consolidated list of print journals for JGBS will be sent by JGBS before next committee meeting.

**Item N. 6: Review of Library timings, accommodations, transport and mobile phones for library staff**

Since a room has been arranged in the Girls’ Hostel, female staff will be posted in the late night shift. Shift for the male staff will end at 9 pm so as to enable them to reach home. Pick up and drop facility will be provided in and around Sonipat. Staff going late and on holidays are entitled for reimbursement of transport charges, if not provided with University vehicle. In due course, interest free loan to buy motorcycle can be given to staff. Mobile policy should be implemented uniformly. HR will take corrective measures wherever anomalies Any deviation should be approved by the Vice Chancellor.

**Item No. 7: Establishing timelines in appropriate of titles for domestic and foreign book acquisitions &**

**Item No. 8: Establishing reporting mechanism and timelines for appropriation of faculty book recommendations.**

A note by the Library Director (Annexure-E) for information of the Committee members. This will be discussed in the next meeting.

**Item No: 9: Any other business**

Library Director informed that an exhibition is planned in October 2010 focusing JGBS subjects of interest. JGBS faculty should forward list of subjects for which they would the books to be included in then exhibition. Videos from HBS will be identified by the JGBS faculty and procured after approval of the Committee.

The meeting concluded with a vote of thanks to the Chair.